



LOYOLA COLLEGE (AUTONOMOUS)
CHENNAI - 600034

**DEPARTMENT OF
B.COM ACCOUNTING & FINANCE**

Cordially Invites you to the
Workshop on

Mastering Excel

VENUE

COMPUTER
SCIENCE LAB,
JUBILEE
BUILDING



TIME

9 AM TO
11.30 AM

Mrs KIRUBHA

FEBRUARY

17 & 18

2025

Loyola College (Autonomous), Chennai
Department of B.Com (Accounting and Finance)
Mastering Excel Workshop

Date: 17.02.2024 & 18.02.2024	Venue: Loyola College
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Mastering Excel Workshop (17th & 18th February 2025) *Resource Person:* Ms. Kiruba Nagini

The **Mastering Excel Workshop**, held on **17th and 18th February 2025**, was an intensive hands-on training session aimed at equipping students with advanced Excel skills essential for financial analysis and business decision-making. Led by **Ms. Kiruba Nagini**, an expert in data analytics and financial modeling, the workshop covered a wide range of functions and tools within Microsoft Excel, making it a highly valuable learning experience for participants.

The two-day session began with an introduction to fundamental Excel functions, including data formatting, conditional formatting, and basic formulas. As the workshop progressed, students were introduced to advanced features such as pivot tables, VLOOKUP, HLOOKUP, data validation, and macros. The resource person also demonstrated practical applications of Excel in financial calculations, forecasting, and data visualization using charts and dashboards.